

MINUTES
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24
Aldine Fire & Rescue
20440 Imperial Valley Drive
Houston, TX. 77073
281-951-3700 Phone
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The Harris County Emergency Services District No.24 met in regular session open to the public at Aldine Fire & Rescue Station 31 on Wednesday, September 18, 2018 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:32am and all of said persons were present: Commissioner Lee SPILMAN Commissioner Eva GARCIA and Commissioner Maria GOMEZ. Not Present: Commissioner Loretta ROBINSON.

Also, present was: Fire Chief Dave PARKER, Asst. Chief Edmundo VENEGAS, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Colbey BAILEY with Aldine Fire & Rescue, Landon NEWTON with Government Capital, Brad DILL with BD Realty Advisors and Adam TABAK district counsel with Coveler and Peeler.

Pledge of Allegiance Recited.

Commissioner LOYD called the meeting into Executive Session at 11:13am.

24. EXECUTIVE SESSION, PURSUANT TO GOVERNMENT CODE §551.074, DISCUSS DISTRICT PERSONNEL MATTERS:

25.TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.073 TO DELIBERATE REAL ESTATE MATTERS:

27.TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS

WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS:

Open session began at 12:00pm

Open item #26

26. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE ACQUISITION OF REAL PROPERTY FOR THE CONSTRUCTION OF A FOURTH STATION:

Motion by Commissioner GARCIA, seconded by Commissioner SPILMAN and approved with a vote of 4 to 0 to authorize Brad DILL to produce a contract on the land discussed in closed session and to authorize Commissioner President Jerry LOYD to sign necessary documents.

Commissioner's re-opened executive session at 12:20pm

Open session at 12:32pm

Commissioner LOYD opened item #13

13. TO RECEIVE AND DISCUSS FINANCING THE CONSTRUCTION OF STATION 11:

Landon NEWTON presented the board with financing options for Station #11 Construction.

Motion by Commissioner GOMEZ and seconded by Commissioner SPILMAN and approved with a vote of 4 to 0 to approve financing presented by Government Capital at 2.93% for Station 11 construction and to authorize Commissioner President LOYD to sign all necessary documents pertaining to financing.

4. TO REVIEW, DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Item tabled.

5. TO RECEIVE THE CHIEFS REPORT, INCLUDING FIRE SEPPRESSION, RESCUE AND RELATED ACTIVITIES, AS WELL AS A REPORT ON ANY TRAINING RECEIVED BY THE DISTRICTS PERSONNEL DURING THE PREVIOUS MONTH:

Report for the month of August 2018 presented by Asst. Chief VENEGAS; 199 total responses, 12 Mutual Aid provided, and 2 Mutual Aid received, average response time was 5:52 minutes. Tanker-11: 2 responses made. Calls year to date: 1,697.

Total Training hours: 4144:06 hours with approximately 74 personnel.

Chief PARKER thanked the Firefighters for working diligently on the decreasing response times, he stated that there is a live burn coming up on Saturday at Station 11 and it included the neighboring departments. On Oct. 17th meeting Dr. Welch will have a report prepared for the District. Lastly, Chief PARKER attended the Firefighter Memorial in Colorado Springs and was honored to attend, he stated there were more than 3,000 in attendance and it was a moving and heartfelt experience to attend.

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to approve the chiefs report for the month of August 2018.

6. TO RECEIVE THE TREASURE'S REPORT:

Office Manager CARRIER presented the treasure's report as of September 18, 2018:

Chase Checking Account Balance: \$123,114.77

Chase Tax Funds Balance: \$2,292,812.87

Texas Class Account-Real Estate- \$2,004,444.63

Texas Class Account-Reserve: \$6,013,766.30

Wells Fargo Account-Station #11 Construction balance: \$199,047.08

Wells Fargo-Sales Tax Collections balance: \$1,687,227.89

Prosperity Account-Billing Funds balance: \$151,145.05

Total in all accounts of \$12,471,558.59

Tax Collections collected year to date: \$5,055,315.96

Motion by Commissioner GARCIA and seconded by Commissioner SPILMAN and approved with a vote of 4 to 0 to accept the treasure's report for the month of September 2018.

7. TO PAY THE DISTRICT'S BILLS:

Motion by Commissioner SPILMAN; seconded by Commissioner GARCIA with a vote of 4 to 0 to approve the payment of the bills presented for the month of September 2018.

8. TO ADOPT THE 2019 BUDGET:

Motion by Commissioner GARCIA, seconded by Commissioner SPILMAN and approved with a vote of 4 to 0 to adopt the district's 2019 budget.

9. TO ADOPT THE DISTRICTS 2018 TAX RATE:

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to adopt the districts 2018 tax rate at .10/per evaluation.

10. TO RECEIVE AN UPDATE ON SIGNAGE FOR ALL DISTRICT STATIONS:

The signage is currently being worked on for station #21, additional training on Tuesday.

11. TO RECEIVE A REPORT RELATED TO THE CONSTRUCTION OF STATION #21:

Chief PARKER stated that on September 16th HVAC incorporated sent by LDF went to Station 21 and did not agree with the diagnosis from Air geeks, they stated it was an installation problem and it has been fixed. Per the department staff there still seems to be issues with the air flow. Commissioner LOYD stated he would like to contact Katy with BRW as of today and let her know the issues still persist with the AC unit, Chief PARKER will send an email.

12. TO RECEIVE AND DISCUSS COMMITTEE REPORTS, FINDINGS OR RECOMMENDATIONS REGARDING THE CONSTRUCTION OF STATION 11:

Chief PARKER stated that Station 11 went out for bid on September, 14, 2018.

13. TO REVIEW AND DISCUSS FINANCING THE CONSTRUCTION OF STATION 11:

No action taken.

14. TO REVIEW AND DISCUSS THE DISTRICTS ISO RATING:

Chief PARKER stated that the ISO meeting went well and as expected, he anticipates hearing something back before December 1, 2018 and anticipates that our rating could increase and is hopeful for a 3 or 4, he also informed the District Commissioners that we can do a regrade at any time.

15. TO APPROVE ADDITIONAL TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF AND DISTRICT PERSONNEL:

Nothing presented, item tabled.

16. TO APPROVE REQUESTS FROM THE DEPARTMENT FOR THE PURCHASE OR REPAIR OF APPARATUS, EQUIPMENT, SUPPLIES, AND OTHER NECESSARY BUDGETARY EXPENSES:

Chief PARKER presented a repair quote to fix Engine 31- to fix all items would be approximately \$9388.53.

Motion by Commissioner GARCIA, seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to approve the repairs to Engine 31 up to the amount of \$9400.00.

Cancer Awareness shirts were presented- these shirts will cover Breast cancer (pink ribbon) Prostate Cancer (Turquoise ribbon) and Preventing Cancer in the Fire Service (Lavender ribbon).

Motion by Commissioner GARCIA, seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to purchase cancer shirts up to the amount of \$3000.00.

17. TO RECEIVE A REPORT ON GRANT APPLICATIONS SUBMITTED TO PRIVATE FOUNDATIONS:

Chief PARKER stated the district was awarded a grant from an in-district foundation for the purchase of a ladder truck. Commissioner LOYD thanked the Chiefs for their hard work with the foundation.

18. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION OF A LADDER TRUCK:

Chief PARKER stated that there is a proposal from E1 and Peirce and he is working on the pricing, options and warranties, additionally he is receiving feedback from the staff on which truck they favor.

19. TO REVIEW, DISCUSS AND TAKE ACTION FOR THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS LOCAL GOVERNMENT CODE § 775.251:

Motion by Commissioner GARCIA, seconded by Commissioner SPILMAN and approved with a vote of 4 to 0 to dispose of 8 hoods and 6 gloves.

20. TO RECEIVE A REPORT FROM THE DEPARTMENT'S PUBLIC RELATIONS DEPARTMENT PERTAINING TO SOCIAL MEDIA UPDATES, EVENTS ETC:

Community Liaison SANTIAGO updated the department on social media stats and interactions with the community; she stated there were no upcoming PR events for the week.

Motion by Commissioner GOMEZ and seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to accept the social media and event update for the month of September 2018.

21. TO RECEIVE A REPORT REGARDING THE DEPARTMENTS 50TH ANNIVERSARY CELEBRATION:

No action, item tabled.

22. TO REVIEW AND APPROVE VENDORS AND ACTIVITIES FOR THE DEPARTMENTS 50TH ANNIVERSARY CELEBRATION:

No action, item tabled.

23. TO REVIEW, DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/ OR TERMINATION OF DISTRICT EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

No action, item tabled.

28. TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS RECEIVED FROM THE DISTRICT'S COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, and seconded by Commissioner GOMEZ with a vote of 4 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of September 2018.

29. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR THE SUBSEQUENT DISTRICT MEETING:

Brad DILL on Oct. 17th meeting.

30. TO RECEIVE PUBLIC COMMENT:

Commissioner LOYD stated he loved seeing Fire Department staff at the monthly meetings so they can get a behind the scenes look.

31. ANNOUNCEMENTS:

Community Relations/Administration Pick-up truck will be delivered today.

32. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to adjourn the meeting.

The meeting adjourned at 1:33pm.